

AGENDA PLACEMENT FORM

(Submission Deadline – Monday, 5:00 PM before Regular Court Meetings)

Date: 7.10.2024

Meeting Date: 7.22.2024

Submitted By: Lance Anderson

Department: Purchasing Department

Signature of Elected Official/Department Head:



<p>Court Decision: This section to be completed by County Judge's Office</p>

<p>July 22, 2024</p>

Description:

Consider and approve renewal of RFP 2021-401 - Insurance Consultant with Holmes Murphy & Associates. This is the third of four renewals. Renewal contract date July 25, 2024 - July 24, 2025.

(May attach additional sheets if necessary)

Person to Present: Lance Anderson

(Presenter must be present for the item unless the item is on the Consent Agenda)

Supporting Documentation: (check one) PUBLIC CONFIDENTIAL

(PUBLIC documentation may be made available to the public prior to the Meeting)

Estimated Length of Presentation: 5 minutes

Session Requested: (check one)

Action Item Consent Workshop Executive Other _____

Check All Departments That Have Been Notified:

County Attorney IT Purchasing Auditor
 Personnel Public Works Facilities Management

Other Department/Official (list) _____

**Please List All External Persons Who Need a Copy of Signed Documents
In Your Submission Email**

Lance Anderson
Purchasing Agent
landerson@johnsoncountytexas.org



Kristi Shaw
Deputy Purchasing Agent
kshaw@johnsoncountytexas.org

July 2, 2024

Holmes Murphy & Associates
12712 Park Central Drive, Suite 100
Dallas, Texas 75251

RE: RFP 2021-401 Insurance Consultant

Dear Ms. Rickman,

Our Contract with Holmes Murphy & Associates will expire July 24, 2024. Johnson County would like to exercise our option to renew with your firm for another year pending your agreement and Commissioners Court approval.

The new contract dates will be July 25, 2024 to July 24, 2025. This is the third of four renewals.

Please sign below and return via email to pur@johnsoncountytexas.org.

Sincerely,

A handwritten signature in cursive script that reads "Kristi Shaw".

Kristi Shaw
Deputy Purchasing Agent
Johnson County

Julie Rickman
YES, I want to renew for another year

7/8/24

(Date)

NO, I do not want to renew